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The following circular is hereby promulgated for information, guidance and necessary action.

**Silas UDAHEMUKA  
Director General**

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**AIR TRAFFIC CONTROL ON JOB TRAINING (OJT)**

In order to build capacity, an extensive Air Traffic Control Officer OJT programme is to be undertaken at Kigali International airport and is expected to continue for some considerable time.

Officers who have completed either a portion, or the full, theoretical or simulator course on the duties of an Air Traffic Control Officer, are required to undergo field training to enable them attain a satisfactory standard in the practical aspects of their duties and this must, of necessity involve handling live traffic.

The OJT will always be conducted under the supervision of a qualified Air Traffic Control Officer who will never allow an unsafe clearance or instruction to be issued. However, to ensure maximum benefit from the training instructions, the training officers must be allowed to issue clearances without interference, provided they are safe. They may not always be the most expeditious clearances but this will be remedied as experience is gained.

All pilots are requested to make every effort to understand the situation and co-operate in this training programme, as only by full co-operation and tolerance on the part of the Pilots concerned can the training be successfully completed.